Rolling Actions Log

Education, Children and Families Committee

16 April 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	22.09.22 (Council)	Motion by Councillor Miller – Bikeability in all Primary Schools	To call for a report to the Education Children and Families Committee within 2 cycles outlining the path to 100% Bikeability for Edinburgh's primary schools, including but not limited to: a) Support for Active Schools to promote Bikeability uptake by schools not currently offering both Level 1 and 2. Work with Head Teachers and Active Schools to identify any barriers to uptake and providing	Executive Director of Children, Education and Justice Services	June 2024		January 2024 Further update will be provided to members for June committee <u>November 2023</u> Kept open to enable further updates from provision in schools <u>September 2023</u> A briefing will be circulated to the elected members on the committee.



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			recommendations on ways to address these. b) Methods for re- communicating the scope and the benefit of the free offer to schools "				January 2023UpdateReport wassubmitted toCommittee on 31January 2023.Committeeapproved the reportrecommendationsand the GreenGroup addendumspecifically "furtherwelcomes theintention to workwith primaryschools who havenot been deliveringBikeability,particularly fromlower SIMD areas,to identify solutionsand to report back

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							to the first meeting of the Committee after Summer recess on progress, including an update on the work with third party organisations.
2	27.10.22 (Council)	Motion by Councillor Hyslop – School Bicycle Storage	Requests a report to be submitted to Education, Children and Families Committee, to be referred to Transport and Environment Committee within 3 cycles which outlines potential targets for increasing the uptake of cycling, scooting and skating to school in the City and strategies to meet them. The information to be detailed in the report was	Executive Director of Place	February 2024		January 2024 Officers are currently preparing a briefing note for Education, Children and Families and Transport and Environment Committee members on School Bicycle Storage.

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			included in the approved motion.				
3	15.11.22	Motion by Councillor Davidson – Internet Safety (see agenda)	 Committee therefore requests a report to Education, Children & Families within 2 cycles containing the following: The current guidance given to schools/headteachers and parents/carers on expectations regarding education on digital safety and risk management. What initiatives are being carried out in relation to promoting internet safety education in schools and any examples of good practice or innovative ideas that could be spread more widely. 	Executive Director of Children, Education and Justice Services			Recommended for closure <u>April 2024</u> Action closed as agreed with Councillor Davidson. <u>November 2023</u> Further update in the November Business Bulletin on Internet Safety. <u>September 2023</u> To agree to keep Action 7 open on 05.09.23 – Motion by Cllr Davidson – Internet Safety to provide a further briefing.

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			 The outcome of further consultation with the various youth representative bodies in the city in order to ensure that children and young people's voices are being considered in this process and their needs identified. A timeline for rolling out further support and education during the rest of the current academic year and how this will be integrated into standard practice from 2023/24 academic year onwards. 				September 2023 further update on digital literacy in September Business Bulletin June 2023 Update included in the Business Bulletin for this meeting.

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4	31.01.23	Teams Around the Learning Communities – report by the Executive Director of Education and Children's Services	 To approve proof of concept case studies in the Liberton and Craigroyston learning communities. To agree that a follow-up report on the proof of concept case studies be provided for Committee before the end of 2023. 	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Report on the agenda for 16.04.24 Committee. <u>January 2024</u> Update in the business bulletin
5	31.01.23	Bikeability in Primary Schools – report by the Executive Director of Education and Children's Services	 To note the update report and the progress made on the delivery of bikeability in primary schools. To note the challenges faced by some schools and the various solutions available to overcome them. To agree to receive a further progress update 	Executive Director of Children, Education and Justice Services	June 2024		January 2024 Further update will be provided to members for June committee <u>September 2023</u> Briefing was provided for the elected members.

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			at the end of the academic year.				
			 4) To note that only about half of primary schools deliver level 2 bikeability and the barriers to schools delivering bikeability outlined in the report. 				
			5) To endorse the intention to re-establish the Active Travel Working Group.				
			6) To welcome the appointment of a dedicated part-time cycling officer who has obtained funding to support their work.				
			7) To further welcome the intention to work with primary schools who have not been delivering bikeability, particularly				

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			from lower SIMD areas, to identify solutions and to report back to the first meeting of the Committee after Summer 2023 recess on progress including an update on the work with third party organisations.				
6	27.04.23	Business Bulletin – GME Secondary School, Speech & Language Therapy Service and Active Schools	 Agree that the GME Secondary School Site Review is included on the agenda for discussion at the next meeting of the GIG. To agree to provide a written briefing to members on the Speech and Language Therapy Service. To note that a Thematic Review of Active Schools was 	Executive Director of Children, Education and Justice Services	April 2024		Recommended for closure January 2024 Item 1.2 Briefing has been circulated to elected members. September 2023 Decision 2) - briefing to be circulated to members.

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			planned and that a report back on the outcomes would be submitted firstly to the Consultative Committee with Parents and thereafter to this Committee.				Decision 3) <u>April 2024</u> update is included in the Business Bulletin for this meeting.
7	27.04.23	Learning Estate Update – 2022 Based School Roll Projections and Secondary Capacity Review	 That a review of the Council's secondary school capacity methodology is underway and the intention to return a report to Education, Children and Families Committee in June 2023 detailing the review's outcomes. Committee requests that Officers report back to the June Committee meeting outlining more detailed 	Executive Director of Children, Education and Justice Services	Ongoing Update coming in April 2024		April 2024 Update report on school roll projections and school capacity on agenda for 16.04.2024 Committee. September 2023 To agree to keep open this action open on 05.09.23

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			actions proposed for the 7 Primary schools (Appendix 1(a)) and 9 Secondary schools (Appendix 1(b)) that are projected to exceed capacity within the next 2 years.				as a report will come to the next committee with school roll projections. <u>September 2023</u> Briefing note circulated. <u>June 2023</u> A briefing is being prepared and will be circulated to members before committee.
8	27.04.23	Early Years Partner Provider – Hourly Rate for Funded Early Learning and Childcare and	To request a full report back to Committee in December 2023.	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Report on the agenda - Early Years Funded Provide Rate

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		<u>Cross Boundary</u> <u>Places</u>					
9	27.04.23	Health and Wellbeing Update	 To arrange a standalone briefing session for Committee members on health and wellbeing. To provide a Business Bulletin update on provision of defibrillators in schools. 	Executive Director of Children, Education and Justice Services	June 2024 June 2023		April 2024 Workshop will be held before the June Committee January 2024 Workshop/briefing session date being arranged for elected members date tbc June 2023 A workshop will be arranged with members. Defibrillator update in the Business Bulletin for this meeting.

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10	27.04.23	<u>Behaviours of</u> <u>Concern</u>	To request a follow-through report within 18 months.	Executive Director of Children, Education and Justice Services	December 2024		
11	04.05.23 (Council)	Motion by Councillor Mattos Coelho – Make Public Sexual Harassment Illegal Campaign	Extract from motion with actions: 1. To request that the Executive Director of Corporate Services work with trade unions through the joint consultative forum to explore actions to raise awareness and reduce these behaviours through staff networks. 2. To also request that the Executive Director of Children, Education and Justice Services works to identify further actions through schools to equip	Executive Director of Corporate Services Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Report on Committee agenda 16.04.2024.

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			teachers and parents with the necessary tools to teach children from P1 to S6 that harassment is not acceptable to tackle it across society within five cycles.				
12	06.06.23	Business Bulletin - Literacy Thematic Review	To request a further update regarding curriculum work for digital literacy of children and young people in the next Business Bulletin.	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure Report on January Agenda <u>November 2023</u> Update in the Business Bulletin
13	06.06.23	<u>Business</u> <u>Bulletin -</u> <u>Internet Safety</u>	Officers to explore an appropriate landing page on the Council website for strategic documents and integrated impact assessments. Complete: link to the landing page: https://www.edinburgh.gov.uk	Executive Director of Children, Education and Justice Services	April 2024		Recommended for closure <u>April 2024</u> Update provided in RAL 16.04.2024 <u>November 2023</u>

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			<u>/schools-learning/edinburgh-</u> learns				Update in the Business Bulletin
14	06.06.23	Business Bulletin - Active schools Thematic Review	To invite Sport Scotland to make a presentation to a future meeting of the committee about Active Schools.	Executive Director of Children, Education and Justice Services	tbc		
15A	01.06.23 (Council)	Motion by Councillor McFarlane – Time for Inclusive Education	 1) To agree that the working ambition of the council should be towards a 100% completion rate of the Scottish Government's Stage 1 and Stage 2 national professional City of Edinburgh Council - 1 June 2023 Page 8 of 24 learning among Edinburgh's primary and secondary 	Executive Director of Children, Education and Justice Services	June 2024		Updates April 2024 1.verbal update given at January 2024 Committee. Agreed to provide written briefing in two cycles (June 2024). 2.verbal update given at January 2024 Committee. Officers engaged

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			teachers. Additionally, Council agrees to commit to publishing our progress towards meeting the national expectation annually alongside the percentage of primary and secondary teachers who have completed Stage 1 and Stage 2 of the CPD pathway to the Education, Children and Families Committee				 with TIE Sep. 2023. Agreed to provide written briefing in two cycles – see above. 3. See Promoting Equality Report Jan. 2023 4.13 – 15. 4. This will be included in the written briefing in two cycles – see above.
			2) That appropriate officers should engage directly with TIE with a view to working with them to host a launch event for the lgbt education.scot national platform in the City				5. This will be included in the written briefing in two cycles – see above

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			 Chambers emulating the success in other Local Authorities and engaging the city's headteachers, heads of department and council education officers with the opportunities that this can bring. A report to Committee detailing progress and efforts to date in rolling out LGBT+ inclusive education in Edinburgh identifying any challenges encountered thus far and potential solutions to overcome them. This should also include additional third sector work in this sphere such as LGBT+ 				

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			Youth Scotland's Charter programme.				
			 4) Included in the report: A prospective timeline or work programme looking to achieve or near achieve the aspiration of 100% of primary and secondary teachers progressing through Stage 1 and Stage 2 of the national professional learning. 				
			5) To consider in the report: Whether it may be appropriate to embed an LGBT+ Inclusive Education Action Plan within Edinburgh's Education Improvement Plans.				
15B	06.06.2023	Motion by Councillor	To add to the report requested at Action 36A	Executive Director of	June 2024		If more is required on policies around

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		Davidson – LGBT Youth Scotland Report	above: an update on uptake of the charter, current policies around LGBT inclusion in Edinburgh schools and the prevalence of homophobic and transphobic incidents.	Children, Education and Justice Services			LGBT Inclusion, this can be included in the written briefing – see above 15A. January 2024 Committee requested a full response to this motion in two cycles (by June 2024) Included in the Promoting Equality Report - January Committee
16	22.06.23 (Council)	<u>Family Swim</u> <u>Sessions in</u> <u>Braidburn Pool</u>	 Officers in concert with Edinburgh Leisure officers, will investigate further sources of income to ensure longer 	Executive Director of Children, Education	January 2024		Recommended for closure January 2024 Position statement has been prepared

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			 term sustainability, including the option of a charging regime for parents and will bring back a report to Committee within 3 cycles. 2) Officers to provide a Business Bullitem Update in 2 cycles. 3) Officers to continue to investigate the resumption of ASN swimming sessions at Braidburn School in order to cater for those children and families coping with the most severe and complex disabilities and will bring back a report to the Education, Children and families 	and Justice Services	Further Actions – January 2024		for consideration by the Executive Director and Service Director – to be circulated asap: An update was provided in the February Council questions link:https://democra cy.edinburgh.gov.u k/documents/b2418 6/Questions%20an d%20Answers%20 08th-Feb- 2024%2010.05%20 O8th-Feb- 2024%2010.05%20 City%20of%20Edin burgh%20Council.p df?T=9

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			Families Committee within 3 cycles including full details of the relevant financial, H&S and staffing issues that have been identified and how these will be overcome.				sessions to continue at Gracemount as instructed by full council. A project group has been set up to look at future provision. <u>September 2023</u> Discussions are ongoing with Edinburgh Leisure
17	05.09.23	Business Bulletin	 To circulate a briefing note on Early Years Change Programme A timetable of meetings will be put in place for the Gaelic Implementation Steering Group meetings. 	Executive Director of Children, Education and Justice Services	November 2023		<u>April 2024</u> A briefing note regarding the early years change programme to be circulated to members.

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			3) To circulate a briefing note on the Holiday Hub Provision.				Gaelic Implementation Steering Group: Committee Services setting date with officers and members for late November.
18	05.09.23	Community Access to Secondary Schools – Transfer of management of non-sport lets to Edinburgh Leisure	 To request an update report in 6 months detailing level of access by community groups and performance of sport and non-sport lets within secondary schools. To provide an update at the November Committee about Edinburgh leisure and paying living wage. 	Executive Director of Children, Education and Justice Services	April 2024		April 2024 Report on agenda, 16.04.24 Committee. Recommended for closure, 18.2 only. Item 2 Link to the report that went to P&S Committee 24 October <u>7.10</u> Edinburgh Leisure - real living wage - FINAL.pdf

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19	05.09.23	Revenue Monitoring 2023/24 – month three report	1) A further update report to be provided to Committee later in the year on the month six position.	Executive Director of Children, Education and Justice Services	June 2024		
20	05.09.23	Free Food Provision in Schools - Response to motion by Councillor Davidson	Officers to provide details on monitoring purchase cards to members.	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure January 2024 Information on purchase cards was shared with elected members.
21	05.09.23	Emergency Motion by Councillor	1) The Convener /Council Leader to urgently write to Scottish Government Cabinet Secretary for	Executive Director of Children, Education and Justice	November 2023		Recommended for closure 21.1 – Action Completed

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		Griffiths – RAAC in Schools	Education & Skills & COSLA and UK government to request their intervention, support and resources to ensure a plan to respond to RAAC 2) To circulate an urgent briefing note to all elected members within the next week on the number of schools and other council buildings in Edinburgh affected.	Services			21.2 Closed – 7.11.23
22	28.09.23 (Council)	<u>By Councillor</u> <u>Faccenda -</u> <u>Edinburgh</u> <u>School Uniform</u> <u>Bank</u>	A report to be brought to Education, Children and Families Committee in two cycles detailing current clothing grant uptake and	Executive Director of Children, Education	January 2024		Recommended for closure January 2024 Update in the business bulletin

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			arrangements for uniform banks in schools.	and Justice Services			which has been shared with Cllr Faccenda
23	7.11.23	Business Bulletin	 Demographic information about Community Payback participants to be shared with members. Community Payback Projects and further information about the service to be shared with members through a workshop. Item 27 – the number of young people making up the 3.9% that are not in a positive destination to be shared with members. 	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure January 2024 Workshop was held with members 26 January 2024

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24	7.11.23	Outdoor Learning – Benmore and Lagganlia Outdoor Centres	Officers to provide further information about cost of third-party providers in comparison with in-house provision	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure Briefing circulated to members 17.01.24
25	7.11.23	Quality Improvement and Scrutiny Update	Officers to provide a briefing summarising the Capacity and Risk Register.	Executive Director of Children, Education and Justice Services	April 2024		Update in the Business Bulletin
26	7.11.23	Commissioning and Contract Management Update	To update appendix 1 extract of the contract register, Children, Education and Justice Services to committee following consideration of contracts.	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Report on April agenda

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27	7.11.23	<u>Senior Phase</u> <u>Attainment</u>	Officers to provide a briefing on the Insight Tool and to provide greater narrative on statistics in graphs contained within the report.	Executive Director of Children, Education and Justice Services	April 2024		A further briefing session will be arranged with members.
28	7.11.23	Inclusion Review	To provide an update to members after the end of the Consultation with Education Welfare Officers.	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure January 2024 Report on January Committee agenda
29	7.11.23	Response to motion by Councillor Mowat – School Admissions and Placing Appeals	 The convenor to write to the head of Committee Services and request dedicated resource during the peak period for school placing appeals. A Short Life Working Group to be 	Executive Director of Children, Education and Justice Services	January 2024		Recommended for closure January 2024 Report on January Committee agenda

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			remit for school placing appeals.	Convener / Committee Services			
30	7.11.23	<u>After School</u> <u>Care Provider –</u> <u>Additional</u> <u>Support Needs</u> <u>Support</u>	1) To provide a response to members regarding assurances made to parents, carers and families around continuity of support and alternative arrangements	Executive Director of Children, Education and Justice Services	June 2024		
			 To provide an update report when available which includes an equalities impact assessment 				
			 Produce clear guidance for parents, carers and families to help families navigate the service including if an how it may impact 				

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			 on their 1140 hours ELC allocation. 4) A business bulletin update twice a year, if relevant following council budget setting for 2024/25 about how many young people are being supported, how staff and council officers are supported and raising any concerns. 				
31	7.11.23	Response to motion by Councillor McKenzie – Early Years	 An integrated impact assessment to be included in a future report regarding Early Years – specifically around allocating discretionary places with details of how future impacts will be 	Executive Director of Children, Education and Justice Services	November 2023		April 2024 The IIA is in the process of being published online and a link will be sent to members January 2024 31.1 - The IIA will be completed by

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			 assessed and reported. 2) A briefing note to be sent to all councillors by the 30th of November – outlining the process of transition to a fully needs-based allocation methodology for Early Years including details of when this funding change was communicated with the council and why it has appeared as an in-year pressure instead of being included in the Revenue Budget Framework 2023/24. 3) To fully engage with PVI settings – officers to meet with them on a 				the end of January and shared with elected members. Recommended for closure - actions 31.2, 31.3 and 31.4 31.3 – These meetings already take place. 31.4 - The Edinburgh Children's Partnership minutes are available to all through the following link <u>Home</u> – Edinburgh Partnership

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			regular basis in order to plan together for the provision of early learning and childcare. 4) To share the Children's partnership minutes with committee members.				
32	7.11.23	Motion by Councillor McKenzie – Tynecastle Community Wing	 To prepare a report for committee in January to enable a decision about if the wing can be brought back into community use. To outline in the report the factors that lead to the decision, the current barriers to immediate re- instatement of external lets and a clear action 	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> an update will be provided in the Business Bulletin <u>January 2024</u> Update in the Business Bulletin

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			plan to resume lets safely.				
33	23.01.24	Promoting Equality	 With respect to gender-based violence and transphobia contributing to increased reporting and recording in 2022-2023, committee therefore requests a written briefing in 2 cycles detailing: Context to the difference in resources and guidance across the school estate The additional supplementary guidance on tackling homophobia, biphobia and transphobia The bite-size guidance on supporting trans children and young people 	Executive Director of Children, Education and Justice Services	June 2024		April 2024 Briefing will be prepared for members (also see 15A and 15 B

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			 The guidance for schools on trans and non-binary inclusive sports and physical activity Other workstreams that mention tackling gender-based violence and transphobia. 				
34	23.01.24	Quality Improvement and Scrutiny Update	 A report in one cycle and a members workshop focussed on East Craigs Primary School to include: What was the local knowledge received which prompted the interventions in 2021/22? What was the intensive support given for attainment and how 	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Members workshop on 15.3.2024 and written briefing report relating to East Craigs PS will be circulated to members.

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			was the effectiveness of this measured?				
			• What were the other interventions put in place and how successful were they (to include the interventions just before the inspection took place)?				
			 What were the inaccuracies identified by the Senior Leadership Team and officers? 				
			 How have these inaccuracies arisen? 				
			The report should help understand support and progress to improving outcomes within the school including any intensive interventions and work has				

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			been progressed since officers were made aware of the inspection report.				
35	23.01.24	Unaccompanied Asylum-Seeking Children	 Convener to write to the UK Home Office to increase weekly rates for support or a one-off uplift to help with current budget pressures in this area. Convenor also writes to the Cabinet Secretary for Social Justice and the Scottish Minister for Equalities, Migration and Refugees to highlight Edinburgh's unaccompanied asylum seeking children and request a meeting urgently to discuss the funding pressures and complexities of Home Office funding. 	Executive Director of Children, Education and Justice Services	April 2024		<u>April 2024</u> Update in the Business Bulletin

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			 A business bulletin update detailing: 				
			a) Any update on responses from the Scottish Government on this matter				
			 b) Any update related to supporting refugees, asylum seeking young people, including those with no recourse to public funds, that also goes to HHFW 				
			c) Updates on the Next steps set out in section 5.				
36	23.01.24	Whole Family Wellbeing Fund (Edinburgh) 2024-2026 Grant Programme	 Officers to ensure that communications regarding this funding opportunity are shared with small local 	Executive Director of Children, Education	April 2024		Update April 2024 1) Complete – the details of the funding and the

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			organisations and elected members. 2) Officers to circulate Children's Partnership papers regarding this fund with elected members for information when they become available.	and Justice Services			criteria set by SG have been shared widely with the sector via the Whole Family Wellbeing (WFW) mailing list, via the Children's Partnership, and via the Joint Commissioning Group. Engagement events have been arranged and well attended. Applicati ons are now open and will close on 28 th March. 2) The grant programme is currently open for applications. Evaluation will take

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							place over three/four weeks. We expect to present the final recommendations for award to the Children's Partnership at the end of April. The details of the Children's Partnership decision will be shared with Elected Members.
37	23.01.24	<u>Edinburgh</u> <u>Learns for Life -</u> <u>Equity</u>	 Children, Education and Justice Services to engage with colleagues in Sustainable Development to align work around 'positive destinations' to the 	Executive Director of Children, Education and Justice Services	September 2024		

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			 objectives of the Council's climate strategies, and that this should involve engagement with and learning from Capital City Partnership and officers involved in the redrafting of its Service Level Agreement with the Council, following the decision at Housing, Homelessness and Fair Work committee in October 2023 to develop a new workstream / programme within that SLA to focus on green skills. 2) Therefore requests a report in 3 cycles addressing: 				

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			a) How the Council engages in the Facing up to Poverty in Schools Practice Network,				
			 b) Explicitly how poverty manifests as barriers to education and leaving education, 				
			c) How we ensure young people in 'high deprivation' areas are supported to access Fair Work that provides enough to live on,				
			d) How we ensure a focus on green skill opportunities and apprenticeships when considering leavers' destination				

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38	21.03.24 (Council)	By Councillor Kumar - After School Clubs Provision	A briefing note is circulated to Education, Children and Families Committee members on after school provision across the city.				Update April 2024 Briefing circulated to members 05.04.2024.
39	21.03.24 (Council)	By Councillor Davidson - Early Years Provision and Out of Catchment	 To speak with any PVI provider impacted by this and those who are significantly impacted by cross-boundary placements and identify if any exceptions are required until the Scottish Government comes to a determination. That the Chief Internal Auditor should commission an urgent audit of early years funding and cross boundary places to ensure that the arrangements meet the Statutory Guidance and that the Council is ensuring that all funding 				Update April 2024 Report on April Committee Agenda.

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			 due is being received or is otherwise offsetting the costs to the childrens' home authorities. 3) That the Director bring a Report to the April Education Committee reviewing the SPB's "Revised Delivery Plan" with particular focus on Cross Boundary Places and the overall requirements of the 				
			Statutory Guidance to provide parents with flexibility of provider by ensuring the principle in the legislation of "The Funding follows the Child" is complied with. The Report should consider the feasibility of a mechanism to claim funds from other Local Authorities for any Cross Boundary Places in future, what steps				

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			 CEC has taken to date to agree a Cross Border Funding arrangement with neighbouring Authorities, and the cost to date for CEC of not having such a mechanism in place. 4) To speak with any PVI provider who is significantly impacted by cross-boundary placements and identify if any exceptions are required until the Scottish Government comes to a determination." 				